



**Dear Youth Staff Applicant,**

Thank you for your interest in serving as youth staff at one of the 2011 Youth to Youth International Summer Training Conferences!

Every year we offer the opportunity for drug-free youth to be a part of the Youth to Youth Conference staff. The youth staff role is one of the most critical and influential parts of a Youth to Youth Conference. Being chosen for a youth staff position is truly an honor. It means that you have worked hard throughout the year to help make a positive change in your school and/or community. It means you enjoyed your time at other Youth to Youth Conferences so much, that you want to come back and work hard to give the 2011 participants a great Youth to Youth experience.

Conference dates are listed on the reverse side of this page. We review all aspects of the criteria listed below and your application. Please be as thorough as possible when completing your youth staff application and return prior to the deadline.

**To be eligible to serve as a youth staff, you should fit the following criteria:**

- ✓ Have completed your sophomore year in high school or be 16 years of age.*
- ✓ Have attended a Franklin County, International, Western States, or Eastern States Youth to Youth Conference.*
- ✓ Have been drug-free (tobacco, alcohol, and other drugs) for the past year.*
- ✓ Have the strong desire to spread the drug-free message to other teens.*
- ✓ Have demonstrated an ability to interact with your peers through involvement in positive youth organizations.*
- ✓ Be available for the entire staff training session and staff closing (see dates and times on the application).*
- ✓ Submit one (1) workshop application.*
- ✓ Return two (2) letters of recommendations.*
- ✓ Be willing to fulfill the Youth to Youth Conference Staff Responsibilities.*

We strongly encourage youth staff applicants to complete the enclosed workshop application and return the form with the other youth staff forms. You may apply to do a workshop with another potential youth staff candidate. If selected as youth staff, you will be notified as to whether we'd like you to present the workshop at the conference. \*If you have questions about this application, please contact Youth to Youth at [krigby@youthtoyouth.net](mailto:krigby@youthtoyouth.net) or talk to your adult advisor.

If you are chosen for a youth staff position, there is a **\$225.00 fee** to help offset the training days, chaperoning, and housing and food expenses. The **\$225.00 fee** is due upon acceptance of your application and prior to the start of conference staff training. However, the remainder of the conference registration fees will be waived. If you need a letter describing the program and requesting your employer or school to release you for the week of the conference, please let us know.

Unfortunately, only a limited number of youth staff positions are available at each conference. We try to select youth staff representatives who have other participants from their area attending the conference as well. While your application is being reviewed, we encourage you to pursue funding so that you are still able to attend the conference. Additionally, we ask that you lend your assistance in recruiting other teens in your community to attend the best youth training and leadership conference!

*The Youth to Youth International Staff*

## **Youth to Youth International** *Summer Training Conference Dates*

### **Youth to Youth International's Conference:**

Capital University, Bexley, Ohio June 18 - 21, 2011  
Staff Training: June 16<sup>th</sup> (1:00 p.m.) through June 18<sup>th</sup> (11:45 a.m.)  
Staff Closing: June 21<sup>st</sup> (1:30 p.m. to 3:00 p.m.)

### **Western States Regional Conference:**

Claremont McKenna College, Claremont, California, July 9 - 12, 2011  
Staff Training: July 7<sup>th</sup> (1:00 p.m.) through July 9<sup>th</sup> (11:45 a.m.)  
Staff Closing: July 12<sup>th</sup> (1:30 p.m. to 3:00 p.m.)

### **Eastern States Regional Conference:**

Bryant University, Smithfield, Rhode Island, July 28 - July 31, 2011  
Staff Training: July 26<sup>th</sup> (1:00 p.m.) through July 28<sup>th</sup> (11:45 a.m.)  
Staff Closing: July 31<sup>st</sup> (1:30 p.m. to 3:00 p.m.)

## ***Staff Responsibilities***

As a member of staff, you have an important job for this Youth to Youth Conference.  
Please observe these responsibilities with a professional attitude.

- ⇒ *Participate fully in entire staff training preceding the conference, all conference activities, and nightly staff meetings*
- ⇒ *Plan with your co-facilitator prior to and everyday during this conference.*
- ⇒ *Co-Facilitate a family group. This is a team role. You should be on time to all family group sessions, prepared with necessary materials.*
- ⇒ *Co-facilitate or participate with a youth action group.*
- ⇒ *Conduct a dorm meeting on the first day of conference to inform participants of rules.*
- ⇒ *Be present, on time and positive during all events.*
- ⇒ *Participate in security assignments including: dorm sweeps during presentations, meals, and activities. Be in scheduled location to supervise fun events. Adhere to "Lights Out" policies for all minors, including youth staff. No minor and/or youth staff is allowed off-campus, at any time, without permission.*
- ⇒ *Serve as a positive example for participants during the week. Encourage appropriate behavior.*
- ⇒ *Observe appropriate physical and social contact with participants and other staff members with respect to personal boundaries, i.e. hugging, dancing, physical space, isolated interactions and warm fuzzy messages.*
- ⇒ *(Youth Staff) Participate in skits, energizers, and games assigned.*
- ⇒ *(Adult Staff) Remember that even though the adults are ultimately responsible for the program, the youth staff are valuable leaders. In our usual daily roles, adults are authority figures who direct young people. In this situation, adults are asked to facilitate, not dominate. Let the youth staff develop leadership skills by allowing them to facilitate and interact with the young people.*

## Youth to Youth International Summer Training Conferences Youth Staff Application

Please designate with a number the conference you are applying. **If applying for more than one**, please rank 1<sup>st</sup> and 2<sup>nd</sup>. Youth staff may only apply for a maximum of two conferences.  
You must also be available for the entire staff training session and staff closing. (see previous page)

_____ International's Conference <b>Deadline for Application</b> <b>April 8, 2011</b>	_____ Western States Conference <b>Deadline for Application</b> <b>April 29, 2011</b>	_____ Eastern States Conference <b>Deadline for Application</b> <b>May 6, 2011</b>
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**\*\*PLEASE PRINT\*\***

Name: \_\_\_\_\_ Sex: \_\_\_\_\_ M \_\_\_\_\_ F

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Country: \_\_\_\_\_ Phone Home: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

\*E-Mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ \ \_\_\_\_\_ \ \_\_\_\_\_

**\*Correspondence will be sent via email, if this is a problem please note on this form\***

Year of Graduation: \_\_\_\_\_ School: \_\_\_\_\_

Youth Group Name: \_\_\_\_\_

Adult Advisor: \_\_\_\_\_ Email: \_\_\_\_\_

Work Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

What group/organization/school are you representing at this conference? \_\_\_\_\_

Which summer conference will they be attending? International's, Western's, or Eastern States: \_\_\_\_\_

Which Youth to Youth International Conference (i.e. International's, Western, or Eastern) did you first attend?

Conference: \_\_\_\_\_ Year: \_\_\_\_\_

**Other Conference Experience:**

<u>Name of Conference</u>	<u>Month/Year</u>	<u>Your Role</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Please answer each of these questions thoroughly and seriously on a separate sheet of paper and number each answer.**

1. Write a paragraph or two explaining why you think the drug prevention message is important, why you want to serve as a youth staff member, and what specifically you bring to the staff.
2. Write a narrative explaining all of the drug prevention activities and/or leadership service you were involved in your school and specifically your role in each. What impact has Youth to Youth had on you personally? What changes have you made in your school or community since attending a Youth to Youth Conference?
3. List other activities that you are involved with (school, church, sports, outside jobs, hobbies, etc.)
4. List also any talents that maybe useful in conference presentations (musical instruments, singing, acting, dance, rap or artistic ability.) This section will not affect the outcome of your selection.
5. Write **below** a brief 3-4 sentences, (yet creative!) biography of yourself to be printed in conference materials if you are selected.

**\*\*I have double-checked that I will be able to be onsite for the **entire** staff training and for staff closing, and will arrange my job, summer school, travel, etc. schedule to be on time there if selected to serve as youth staff.**

Signature: \_\_\_\_\_

*CHECKLIST for a complete application. Initial that you have included:	
Initials	Items
	Completed Staff application.
	Bio of yourself is completed.
	Reference letter from your adult advisor of your drug-free group in a sealed envelope.
	Reference letter from another adult other than a relative in a sealed envelope.
	Complete Workshop Application.
	Photo of yourself.
<i>YOUR APPLICATION WILL BE CONSIDERED INCOMPLETE WITHOUT ALL ITEMS!</i>	

**Be sure to return to:**  
 Youth to Youth Summer Conferences,  
 547 E.11<sup>th</sup>Ave.  
 Columbus, Ohio 43211  
 614/224-4506 Fax: 614/675-3318

[krigby@youthtoyouth.net](mailto:krigby@youthtoyouth.net) [www.youthtoyouth.net](http://www.youthtoyouth.net)

**Your application must be received by the deadline:**

**Int'l-April 8, 2011 Western-April 29, 2011 Eastern- May 6, 2011**