

Iconic.



June 2011

Dear Adult Conference Participant:

By choosing to attend the Youth to Youth International's Conference, you've made a decision to help young people REPRESENT their values and STAND for something. They will learn leadership skills, meet new and exciting people, and experience inspiration that will be felt long after the four day conference ends! Congratulations on choosing to attend Youth to Youth International's Western States Regional "Iconic." Summer Training Conference 2011!

The conference agenda includes family groups (discussion groups that have made Y2Y Conferences famous!), workshops from professionals and high school peers, youth action groups, an original teambuilding challenge and tons of other activities. You'll hear presentations from some of America's top youth speakers, Shaun Derik, Matt Bellace and Lew Dodley. You'll hang out, swim, wind down, and dance the night away at three special evening events.

The best experience of your summer begins Saturday July 9, 2011 with registration from 11:45 am to 12:45 pm outside "THE HUB" across from the Emmett Student Center at the Claremont-McKenna College in Claremont, California

Please read this packet carefully and return all relevant forms by or before June 24, 2011. Forms can be downloaded off our website at www.youthtoyouth.net under "Conference Forms." Please select appropriate conference location (OH, **CA** or RI) and return those forms. Please note YOU MUST have also completed a registration form (either online, FAXed or mailed) to be considered registered for this conference; filling out just the attached forms only, does NOT register you for conference. If you're responsible for youth participants that are coming, and want to have a copy of their packet so you can be knowledgeable of what the youth participants are receiving and have a clear understanding of our operational procedures, you can download the youth participant forms off the website as well. If you have any questions, contact Jill at 614/586-7954 or Stephanie at 614/586-7959. You may also fax your questions to 614/675-3318 or e-mail jsmock@youthtoyouth.net

See you at the Conference,

Jill Smock
Director, Youth to Youth International

Youth to Youth International's Western States Conference Participant Information

CONFERENCE

Claremont McKenna College, Claremont, California, Saturday, July 9, 2011 at 11:45 am through Tuesday, July 12, 2011 at 1:00 p.m. The closing ceremony will take place between 12:00 p.m. and 1:00 p.m. Please plan on attending the closing ceremony, since it is a very important part of the conference.

****Please note Conference Closing ceremonies will commence at 1:00PM. There will be NO lunch provided by Youth to Youth on the last day of Conference.**

EMERGENCY PHONE CALLS

Beginning on July 6th, the Youth to Youth office telephone number on site is: 909/607-4078 and fax # 614/675-3318.

REGISTRATION

The participant registration site is outside "THE HUB" across from the Emmett Student Center. Directional signs will be posted on campus. Directions to the Conference site can be found online at www.youthtoyouth.net closer to the time of the Conference. You may also consult the Claremont-McKenna website (www.claremontmckenna.edu) for more campus information or a more detailed look at the map. Participant registration hours are between 11:45a.m. and 12:45p.m. on Saturday July 9, 2011. Youth will sign-up for elective workshop sessions during the registration process. (Adults do NOT need to sign up for workshops, they can attend which ever ones they prefer). Room keys will be issued at this time. If lost during the conference, or not returned at the conclusion of the conference, you must pay **\$150.00** for the key and/or \$15.00 for the card. This cost is imposed by the college, not made by Youth to Youth.

*Please eat prior to your arrival on campus; there are NO restaurants on campus or within close walking distance

CANCELLATION POLICY

A refund less \$35 processing fee per registration will be granted **if a request is received in writing (via mail or fax) by Thursday June 16, 2011**. The cancellation notice must list each canceling participant's name. During this 3-week block of time, cancellations cannot occur, either in part or whole. Stop payment of a check or purchase order does not constitute a cancellation, and thus full payment of conference fees will be collected. **Participant substitutions will be accepted.**

TRANSPORTATION

Air transportation should occur through Ontario Airport in Ontario, California. Youth to Youth is unable to provide transportation to and from the airport. The following is a list of taxi and shuttle services available to you. Please make arrangements directly through the service.

Super Shuttle: 800-258-3826 Bell Cab: 909-391-1434

MEDICAL

A nurse will be made available for routine minor first aid, if needed. Medical care is not available on campus. In the unlikely event of a major emergency, an emergency squad will be contacted and/or the participant will be transported to a nearby hospital. Parents or guardians will be notified immediately in the event of illness or an emergency. Participants are responsible for supplying and taking their own prescriptions or over-the-counter medicines (i.e., aspirin, Tylenol, cold preparations) if needed. No staff member, including the nurse, will dispense or distribute any medications or medical treatments.

At registration, please inform the nurse if you are taking medication or have a medical problem. Routine non-controlled prescriptions for a controlled substance (such as Ritalin for hyperactivity) will be kept locked in the nurses' station and the teen may obtain medicine for self-administration when needed from the nurse. If you have any questions regarding your child's eligibility due to physical limitations or medical problems, please contact us at least 2 weeks prior to your arrival.

RULES (YOUTH ONLY)

Please make sure **both** participants and parent/guardians review all the conference rules contained in this information packet prior to **signing and returning** the rules form.

WHAT TO BRING

For your stay at Claremont McKenna College, you will need to know the following about the dorms and what to bring:

Some of the dorms are not air-conditioned, so you may want to bring a fan. You will be using communal bathrooms (as the dorm rooms do not have private bathrooms). Linen provided by the college includes 2 sheets, 1 pillowcase, 2 bath towels, 1 pillow, and 1 blanket. (Youth to Youth charges participants for items not in their rooms at checkout. Participants may pay these charges at checkout or be billed. This also pertains to any other damage costs caused by participants.

Cell phones and other electronic devices are not recommended. They can cause a disturbance and/or distraction to the conference. All use of cell phones which includes texting is prohibited during the conference. Exceptions are in your dorm, **before** lights out, or at meal times to parents. In case of emergency, participants and staff should be reached through the Youth to Youth office (this number is listed in this packet). All participants and staff should carry these items in a backpack, although we recommend not bringing them at all. (Adults needing to connect to office or family are asked to use their cell phones discretely during meal times or breaks).

You will also want to bring the following: casual and comfortable clothing, camera (optional), pens/pencils, watch, alarm clock, and a key chain. **Bring a bathing suit for the pool party!** Also, some activities may require physical activity, so bring tennis shoes. Bring some extra money for snacks at the evening events or to purchase promotional items and concessions. Do not bring valuable items! Youth to Youth is not responsible for lost or stolen items.

ADULT FORUM MEETINGS

While Youth to Youth conferences are modeled for having the maximum impact on teens and getting them involved, adults participating in all aspects of the conference also gain valuable insight on how to engage young people. However, the busy conference schedule often allows little time to network with adult peers. That is why Youth to Youth International gives special attention to those adults working with young people on a year-round basis through our summer conference Adult Forum meetings.

During the conference, come and sit down once a day, to relax, share, learn and talk with other adults in the same field. Youth to Youth administrative staff will also present at the Forums to share knowledge with adults and assist in the endeavors of working with and for teens.

EVENING FUN EVENT INFORMATION

Day One: Enjoy your first night at conference with a LOT of H2O! “Make A Splash” at the pool party, so don’t forget to pack your bathing suit!!!! You’ll enjoy the poolside as well, with games, big screen movie and yummy snacks! Not to mention great times meeting lots of new friends!

Day Two: Let loose and spend a night on the town at the “Carnival Night” event. Enjoy some music and prepare to be entertained “carnival style” with the best people on the street-your Y2Y community! Food, music, special performances, body art, and more!

Day Three: Lights, Camera, Action :The stars are lining up and coming out for this exclusive Y2Y Hollywood Dance. The paparazzi will be out for this Hollywood themed affair under the stars, so make sure to dress to impress!

ELECTIVE SESSIONS: WORKSHOPS AND EXTREME SKILLS

Skill Building and Youth-Led Workshops at the Youth to Youth Conference are an educational and fun experience. At registration you will be required to sign up for workshops. It is recommended that participants from the same school or community sign-up for different sessions in order to gather a variety of ideas and information to bring back to their group.

CHECKLIST

All youth must return the following forms:

- ♠ Emergency Medical Release
- ♠ Rules and Regulations
- ♠ Early Arrival Overnight form (optional)

All adults must return the following forms:

- ♠ Emergency Medical Release
- ♠ Youth Action Group Form
- ♠ Early Arrival Overnight form (optional)

**All forms must be returned by JUNE 24, 2011 to:
Youth to Youth Int. Western States Conference
Attn: Stephanie
547 E. 11th Ave
Columbus, OH 43211**

Youth to Youth International's Western States Conference July 9 – 12, 2011

Medical Information Sheet –Adult Participant

Please complete all areas. Information must be returned by June 24, 2011.

Name: _____

Sex: _____ Male _____ Female

Medical Information:

Yes

No

- | | | |
|---|-------|-------|
| 1. Do you have any medical problems we should be aware of? | _____ | _____ |
| 2. Are there any dietary needs,handicaps, or medications we should be aware of? | _____ | _____ |
| 3. Do you have any allergies? | _____ | _____ |
| 4. Are there any physical limitations we should be aware of? | _____ | _____ |

Please explain any "yes" answers:

In case of emergency, should we contact your physician? Y_____ N_____

Physician's Name: _____ Phone: ()_____

(Please complete other side)

**ADULT PARTICIPANT
EMERGENCY MEDICAL RELEASE**

I, _____ residing at _____, hereby grant CompDrug, and Ohio, not-for-profit corporation, or its designee the right to transport the above-captioned to any emergency medical or health care facility for immediate treatment and/or consultation, if necessary.

Further, I hereby grant CompDrug's medical director or his designee, the right to consent on behalf of the above-captioned for medical treatment. I understand that this Emergency Medical Release may be utilized in the event that I am unavailable to provide the necessary consent, and immediate authorization for treatment is required.

This release is effective for: Youth to Youth Western States Conference: July 9-12, 2011

Signature

Date

Family Health Insurance Information:

Family Health Insurance Company
Number

Phone

Policy Holder's Name

Insurance Group #

Policy ID #

_____ Please check if NO insurance

Emergency Contacts: (Please Print)

Name: _____ Relationship: _____

Home Phone: () _____ Cell/Work Phone: () _____

Name: _____ Relationship: _____

Home Phone: () _____ Cell/Work Phone: () _____

PLEASE COMPLETE & RETURN THIS PACKET BY JUNE 24, 2011 TO:

Youth to Youth Int. Western States Conference

Attn: Stephanie, 547 E. 11th Ave, Columbus, Ohio 43211

Phone: 614/224-4506 ext 149 ♦ *** FAX: 614/675-3318

****If faxing forms, please call the extension above the next day to verify that our office received readable forms. We will only call back if we did NOT receive them.**

**Youth to Youth International's Western States Regional
Conference
Claremont McKenna College ♦ Claremont, California
Early Arrival Participant Overnight Accommodation Form**

Name: _____

City: _____ State: _____

Please Check One: _____ Adult Participant _____ Youth Participant

Home Phone: (_____) _____ Work Phone:
(_____) _____

Adult Chaperone Name:

Adult Chaperone Phone Number: (_____) _____ Cell:
(_____) _____

Overnight Accommodations: Accommodations are available on July 8, 2011 for participants (outside a reasonable driving distance only). Overnight accommodations cost: \$40.00 per night, per person with an optional additional cost of \$8.50 for Sunday breakfast and/or \$12.00 for a box lunch.

NOTE: there are no restaurants on campus or within a less than 15 minute walking distance.

_____ Yes, I need to stay overnight on July 8th (Participants outside reasonable driving distance).

*Approximate time of arrival at Claremont on the 8th _____

_____ Yes, I would like to order Saturday breakfast for July 9th

_____ Yes, I would like to order a box lunch for Saturday July 9th

Check your lunch selection: _____ Ham _____ Turkey

_____ Veggie

A check is enclosed (payable to Youth to Youth) for the following amount:

_____ Extra Night at Claremont McKenna = \$ 40.00

_____ Saturday Breakfast	=	\$ 8.50
_____ Saturday Box Lunch	=	\$ 12.00
TOTAL		: \$ _____

Each participant requiring early housing and/or transportation must complete their own separate travel form and return with payment made payable to Youth to Youth. **Send to Stephanie by June 20, 2011 @ FAX # 614-675-3318.** If you have any questions please call 614/224-4506 ext 149.

The following is a list of transportation services:

- **Super Shuttle: 800-258-3826**
- **Bell Cab: 909-391-1434**

Youth Action Group Process

Staff/Adult Participants: Please fill out this form if you at the adult leader of a group of teens attending the conference. You will be facilitating your group of participants from your community during Youth Action Group (YAG) time. This is the time in the agenda when participants regroup with their own community to create a plan of action to take home. By filling out this form, you agree to facilitate this process for your community, and you are securing a meeting location during the YAG portion of the conference. We will provide a general outline, but this is a time for community groups to work on current projects or design a new plan. We strongly recommend that all groups with at least three people at the conference choose this option.

Participants who do not have such a meeting will be placed into an appropriate Youth Action Group with another community.

If questions, call Ty at 614/224-4506 ext. 147.

Adult Advisor or Youth Staff Name: _____

Group Name: _____

Contact #'s: (H) _(_____)_____ (W) (_____)_____

of Participants: _____

Return with other forms by June 24, 2011 to secure a meeting location

